



REMINDER OF IMPORTANT RETURN PROCEDURES

Please follow these procedures when returning materials to Access Hardware Supply:

- *Please be sure to repack the product so that it is secure and there are no loose parts or unprotected items.*
- *Please make sure that there is no writing or marks on the original manufacturer's box.*
- *Be sure to have your company's name and address along with the RMA # on the return label.*
- *Any items being returned to the factory will take a little longer to process; credit will be given as soon as we receive credit from the factory.*
- *Products that have been installed or any modifications made are not returnable. (ie: cut twisted or modified wires)*
- *Please ship only the items that are listed on your Return Authorization Form.*
- *If manufacturer finds there is no issue with product, freight charges will apply.*