



Installation & Adjustment Instructions for 34–35H Hotel Mortise Locks

1 Prepare for hotel indicator

- a Install the lock case in the door.
- b Extend the deadbolt with the turn knob or a screwdriver.

2 Install & adjust hotel indicator

- a Unscrew counterclockwise the adjusting screw almost all the way using a 5/64" Allen wrench. See Figure 1.

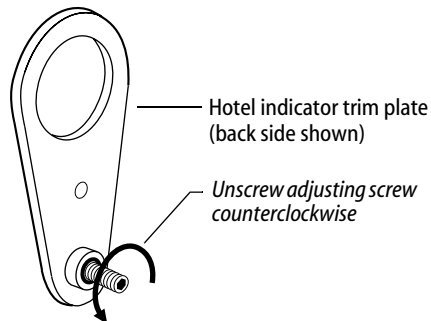


Figure 1 — Unscrewing the hotel indicator adjusting screw

- b Place the hotel indicator trim plate with the adjusting screw extending into the hotel indicator hole. See Figure 2.

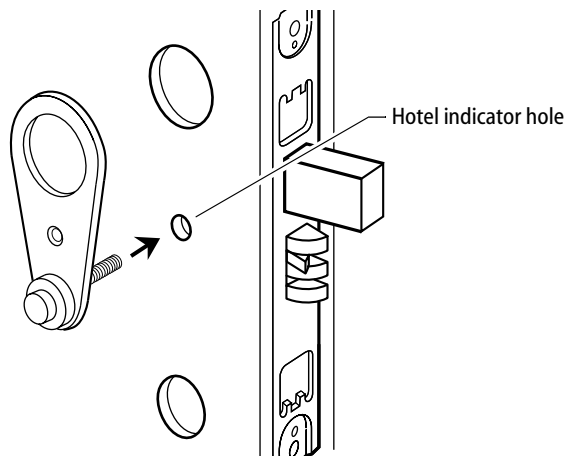


Figure 2 — Placing the hotel trim plate against the door

- c If the trim plate seats fully against the door surface, repeat steps a & b until the adjusting screw keeps the trim plate off the surface of the door slightly.
- d Fully extend and retract the deadbolt to see if adjusting the screw interferes with the operation of the lock.
- e If the screw interferes with the operation of the lock, adjust the screw clockwise until it no longer interferes.

The screw should be properly adjusted at this point.

- f Mount the hotel indicator trim plate onto the door with the screw provided.

3 Test for proper operation

- To verify proper adjustment of the hotel indicator, push the indicator button with the deadbolt extended and retracted. When the deadbolt is extended, the button will push in slightly but will stop short of flush with its housing. When the deadbolt is retracted, the indicator button will push in flush with its housing. See Figure 3.

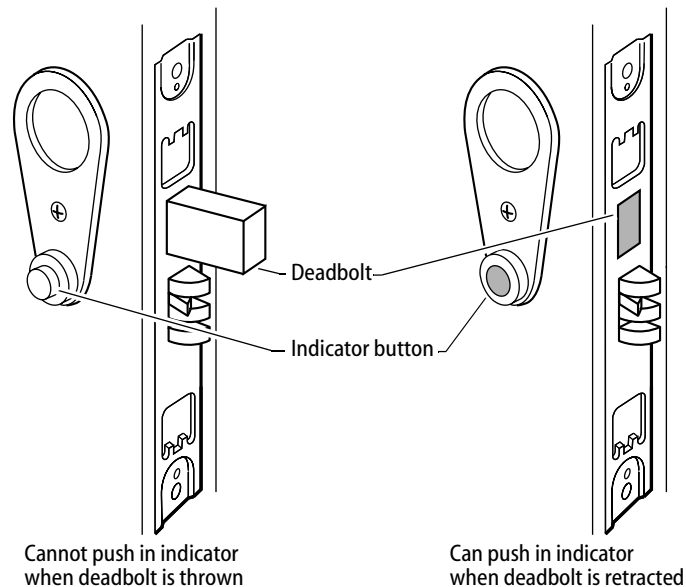


Figure 3 — Testing the hotel indicator for proper operation

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